

Wolcott Family Foundation Guidelines / How to Apply

Mission Statement:

The Wolcott Family Foundation, WOLFF, focuses its funding in the areas of social change and environmental stewardship, with emphasis on supporting grassroots organizations for which a small grant can make a real contribution. We are a three generation family-run organization, convinced of the power of small groups to make a significant difference in helping people change their world.

Funding Calendar

The next proposal deadline is the **first Friday of September**. All proposals must be received by the Wolcott Family Foundation, P.O. Box 460847, Denver CO 80246 no later than 5p.m. on the deadline date. Proposals postmarked but not received on the deadline date will not be considered.

Priority Areas (Please read carefully)

Priority is given to organizations that:

empower individuals and communities to organize for social change

seek to strengthen civil liberties and civil rights issues (Examples: equal opportunity, equal justice and racism, equal protection and due process, disabilities, reproductive rights)

build community development that seeks to break the cycle of poverty, create economic opportunity and build effective leadership in distressed communities (Examples: access to quality employment, leadership development, community participation)

demonstrate linkages and interdependence of ecosystems and economics with win-win solutions and collaborative approaches

Consideration will be given to projects that emphasize environmental preservation, advocacy and community involvement aimed at root causes of societal problems.

What Is Not Funded

groups with annual budgets over \$350,000
individuals
scholarships
capital campaigns
endowments

Eligibility

nonprofit organizations classified under section 501 (c) (3) of the Internal Revenue Code

geographic restriction - organizations based in Colorado are given preference

grant awards are for the duration of one year

organizations are eligible to reapply at the end of a grant period if a final report is on file for the previous grant award or is included with new application

requests will be considered for either general support or specific project support

site visits may be requested at the discretion of the Foundation

Grant Amounts

Grant amounts will generally range from \$1,000 - \$5,000

How To Apply

Time line

Proposals must be received no later than 5p.m. on the September deadline. **Please send two (2) complete copies of the proposal.** Do not bind or staple any of the materials, and do not print on two sides of paper. Please use at least a 12-point size font. Faxed or e-mail proposals cannot be accepted. You may reformat the Application Cover Sheet on your computer.

Proposal Request

The proposal narrative should be two to three pages (maximum).
Provide a detailed description of the project for which you are requesting funds.

- Is it a new project or expansion of an existing project?
- What are the goals, objectives, strategies and time line?
- Whom will it serve and how?
- How will you evaluate the project?
- Include names of other organizations you work with.

Proposal Materials

- Complete the Grant Application Cover Sheet.
- Cover letter.
- Program budget showing revenue and expenses.
- Copy of your IRS 501 (c) (3) federal tax exempt letter.
- Provide 2 references of groups or people in your field.
- List Board members and their relevant activities.
- Key staff bios
- Progress report to date, for repeat applicants
 - 1) budget breakdown of previous grant awarded
 - 2) summary on progress of proposal projects including what went right and what went wrong
 - 3) evaluate your project using criteria as stated in your previous application

Please send all materials to:

The Wolcott Family Foundation
P.O. Box 460847
Denver CO 80246

Please note that as we are no longer affiliated with Chinook they will be unable to answer any questions and anything mailed to them may or may not get to us. Please use our new PO Box address for all communication.

Notification of grant awards will generally be made by December of each year.